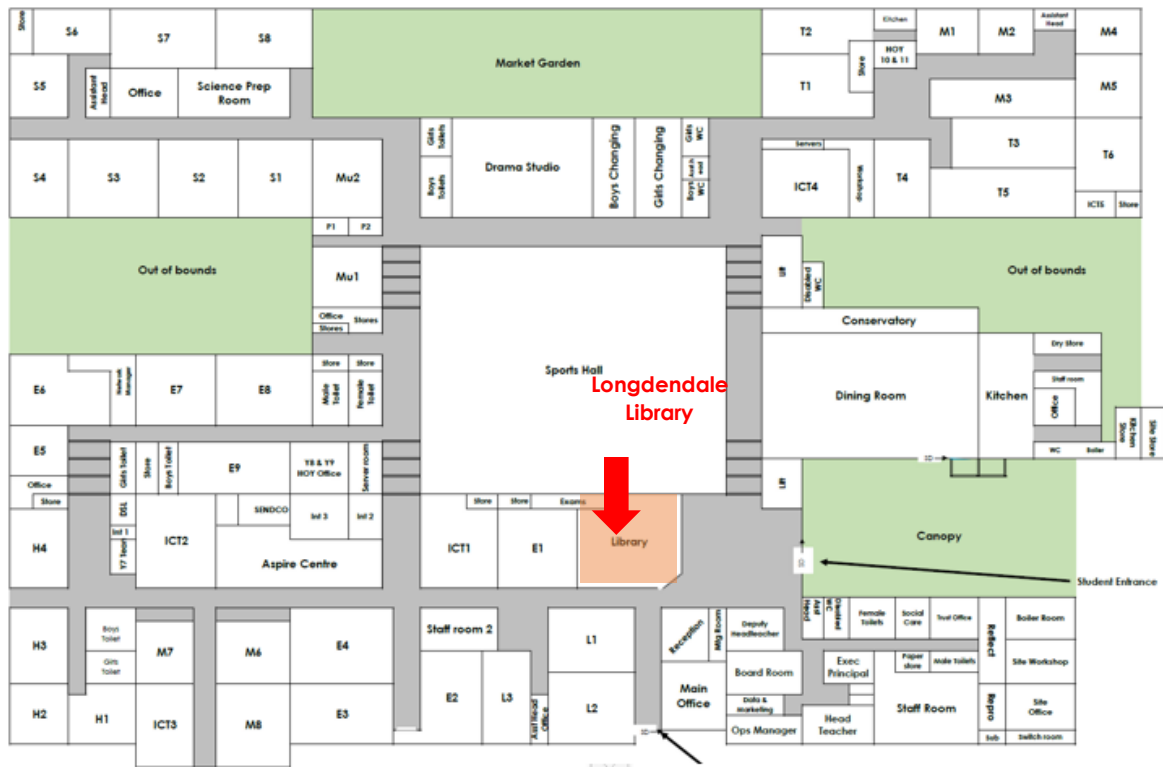


Guide to using the Library



WHERE TO FIND THE LIBRARY



The Longendale Library is located on the lowest level of school connected to the Entrance Hall.

WHEN CAN YOU USE THE LIBRARY

The Longendale Library is open before school, during your break time, during your lunchtime and after school up until 3.30pm

WHAT CAN YOU DO IN THE LIBRARY

The Longendale Library is available for all Students to come and borrow books, we have a wide selection of fiction and non-fiction books available as well as a great range of reference books. We have had major works completed to provide our students with a brand new larger, fantastic learning space to use. Our new LHS Library consists of modern bookcases and soft furnishings. There are 20 state of the art, brand new computers available for students to use during break times and lunch times.

Here is a small sample of some books available.





In conjunction with the English Department, we produce lists of recommended reading to extend the range, subject matter and challenge of reading, encouraging wider explorations of literature. By broadening reading and literacy we support the development of language, vocabulary and understanding of appropriate writing styles for a range of purposes.

We have invested in a large number of Barrington Stoke books which support students with dyslexia. These books really capture the students and engage their interests with real-life topics that students find relevant. This special collection of short stories are dyslexia friendly and are great for Student's who prefer shorter stories. Our aim is to make reading a positive experience for everyone.



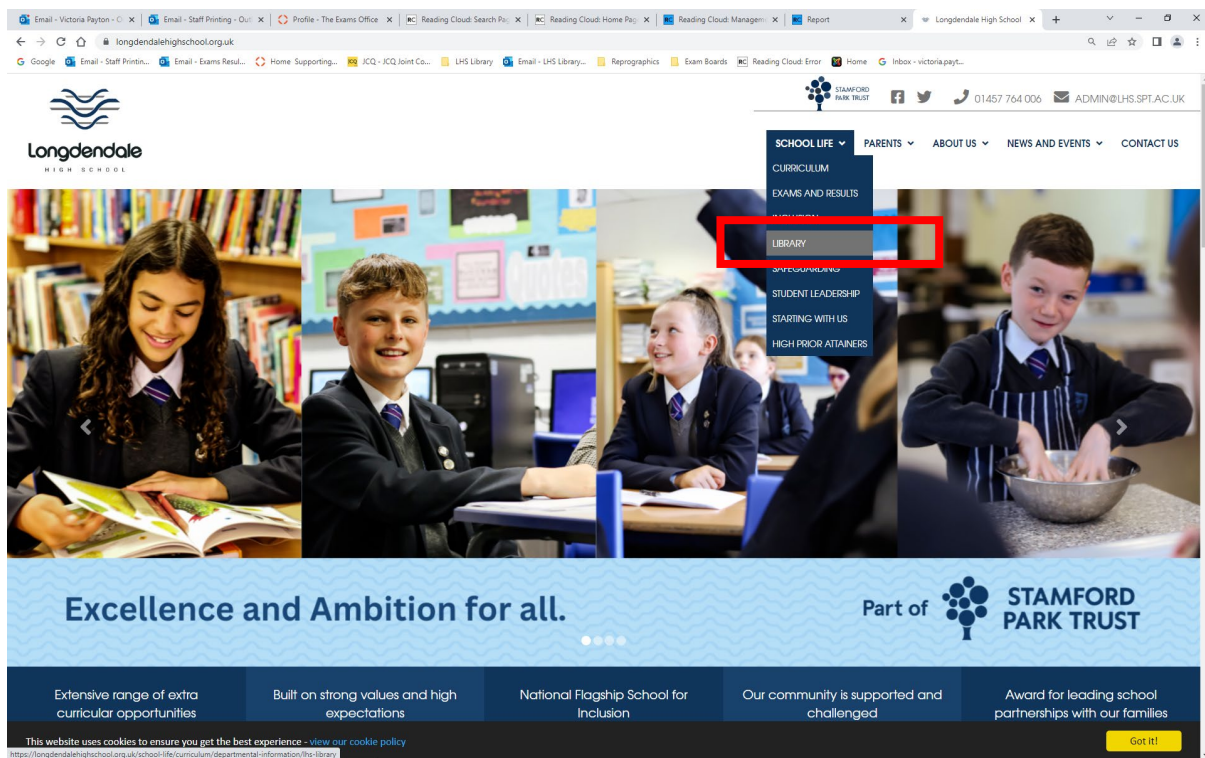
In addition to books the library has 20 state of the art computers available for Students to use either during class time as directed by a member of staff, or before and after school and during break or lunch time, when many Students use them to finalise homework or assignments.

Additionally, our new computers have the latest software and students have access to a printer so that they can print their work off.

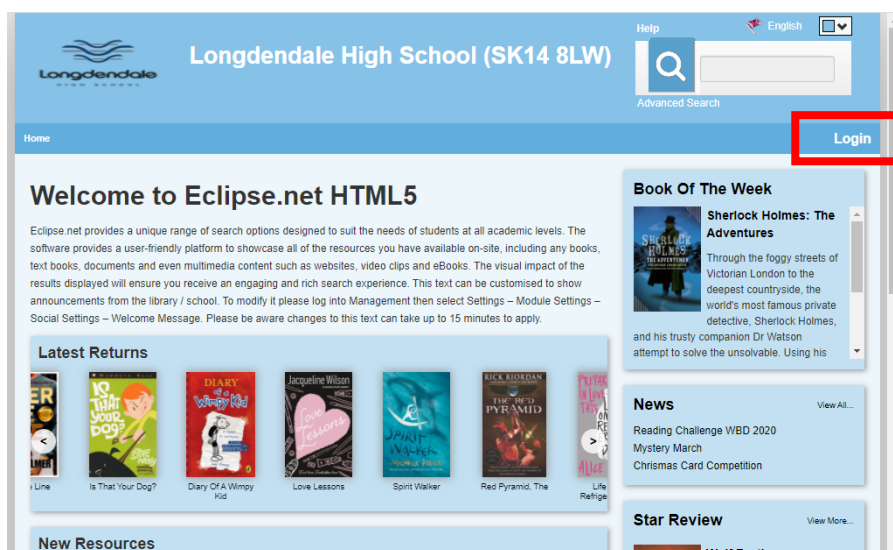
Students are able to access the library catalogue, Reading Cloud, through their school log-in. By improving access in this way, Students are able to gain the skills they will need to find information in colleges, universities and civic libraries.

HOW TO LOG INTO READING CLOUD

First you will need to go to the school website, in the Life at School menu select **Longdendale Library System** as below:

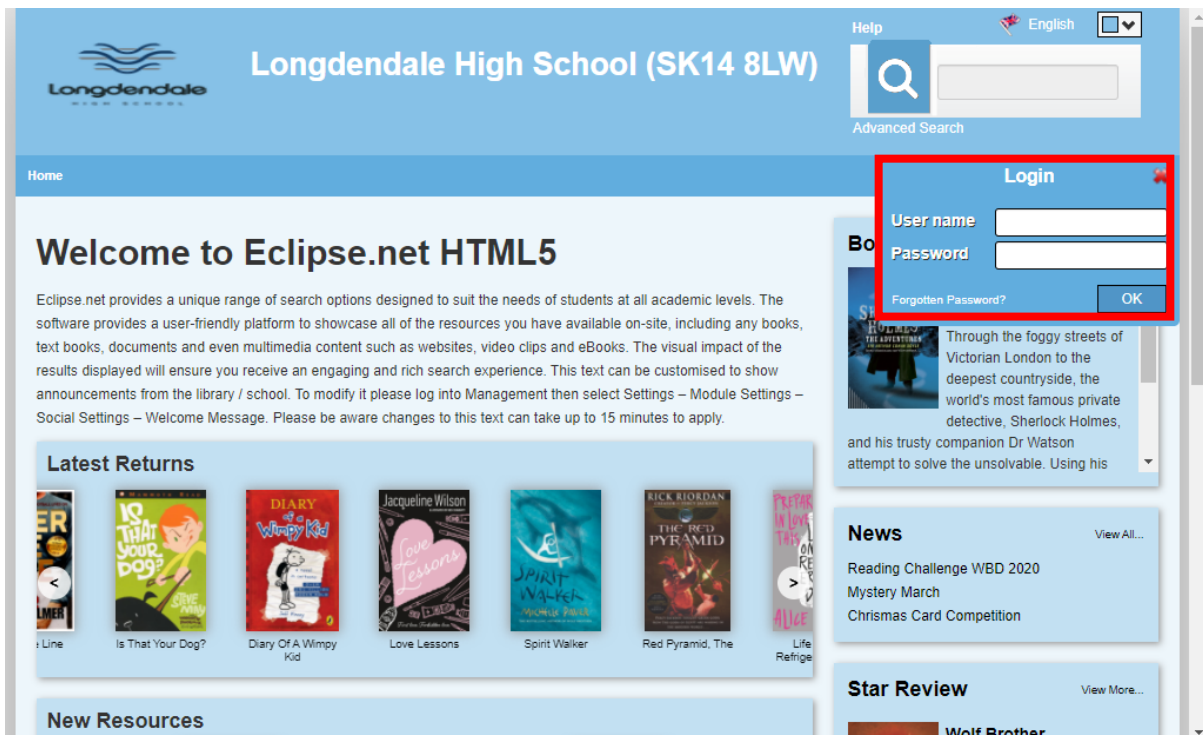


This will bring you to the Capita Reading Cloud website:



Select **Log in**

This will bring you to a screen that allows you to log in, to log in you will need to enter your school username and password **here**, press ok to log in:



Once logged in you will be able to view what books we have available in the Longdendale Library, view your account and even leave reviews, prizes will be given out for the best reviews!

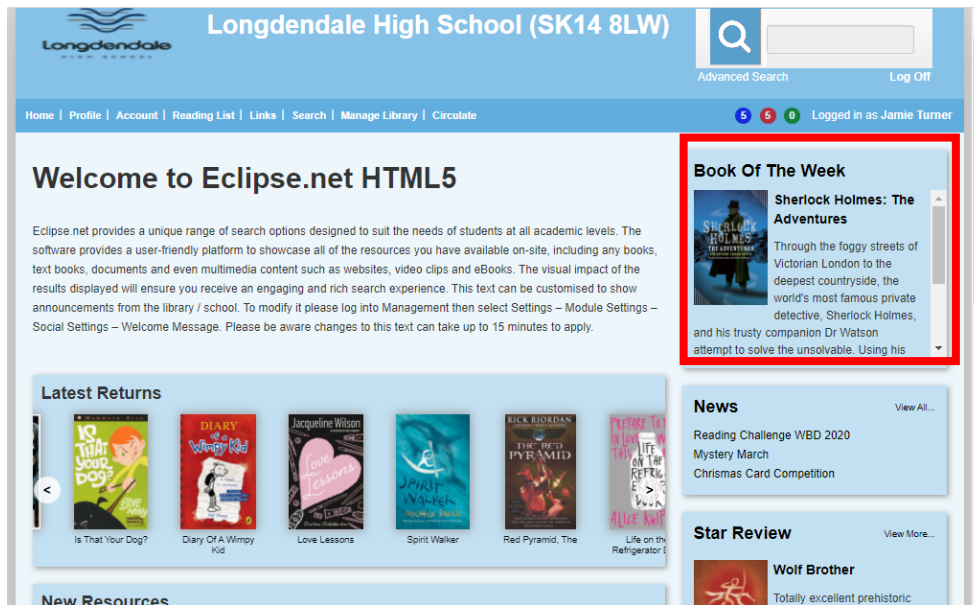
HOW TO SEE WHAT BOOKS WE HAVE

You will be able to see what books we have available in a few different ways, you will be able to see what books **have recently been returned**:

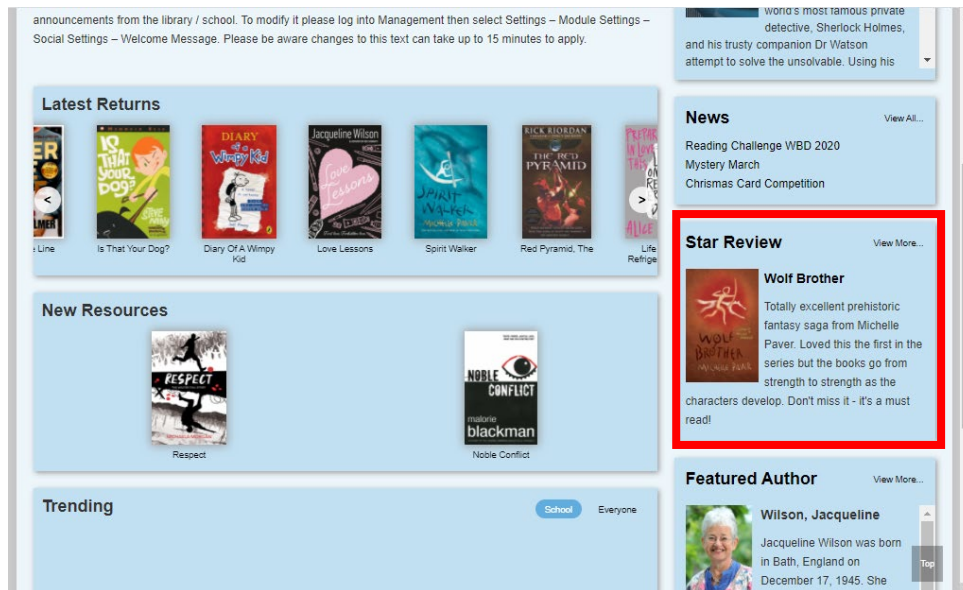
TopTip

You can also **search** for a book title or author that you are looking for.

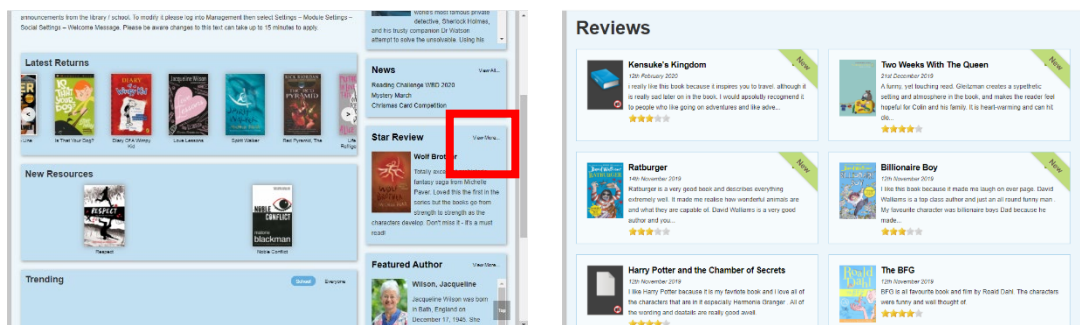
You will be able to see the Longdendale Library **Book of the Week**:



You will be able to see which books have **been reviewed**:



If you select **view more** you will be able to view all books that have been reviewed.



HOW TO LEAVE A REVIEW

If you like or dislike a book you read from the Longdenale Library make sure you leave a review, we are giving out rewards for the best reviews left!

To leave a review you must select the book you would like to review and then select **create review**:

Billionaire Boy

Author: David Walliams

Reserve Add to List Take Quiz **Create Review**

A hilarious, touching and extraordinary new fable from David Walliams, number one bestseller and fastest growing children's author in the country. Joe has a lot of reasons to be happy. About a billion of them, in fact. You see, Joe's rich. Really, really rich. Joe's got his own bowling alley, his own cinema, even his own butler who is also an orangutan. He's the wealthiest twelve-year-old in the land. Yes, Joe has absolutely everything he could possibly want.

But there's just one thing he really needs: a friend...

Fiction Humorous Stories

Rating: ★★★★★

Library Availability

- 1 Available - School Library: 1
- 0 Reserved - School Library: 0
- 2 Total Copies - School Library: 2

ISBN-13: 9780007371082

Added to catalogue on:	22/4/2016
Barcode(s):	03498 () 00144 ()
Classifications:	Fiction
Fiction:	Yes
Media:	Paperback
Price(s):	6.99
Published On:	09/06/2011
Publisher:	HarperCollins Publishers

This window pop up allowing you to **write your review** and select what **rating out of 5** you would give the book, if you fill these 2 sections in and select **save**, this review will be submitted for review.

Billionaire Boy

Rich Text Editor: B I U [Icons]

Review Text Area

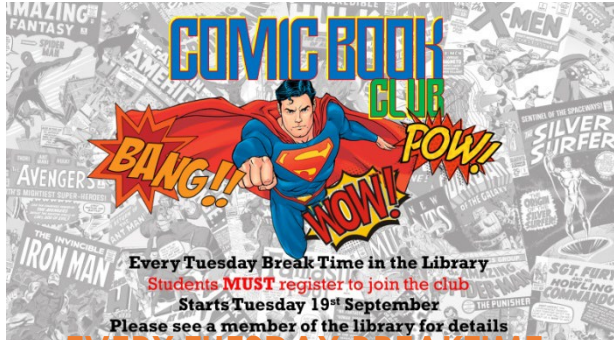
Author: David Walliams

★ ★ ★ ★ ★

Video Review Save Cancel

EVENTS IN THE LIBRARY

CLUBS



COMIC BOOK CLUB

BANG!! POW!! WOW!!

Every Tuesday Break Time in the Library
 Students **MUST** register to join the club
 Starts Tuesday 19th September
 Please see a member of the library for details
EVERY TUESDAY BREAKTIME



THERAPUTIC COLOURING CLUB

CAN HELP TOO:
DE-STRESS
REDUCE ANXIETY
SPARK CREATIVITY


EVERY THURSDAY BREAKTIME IN THE LRC
EVERY THURSDAY BREAKTIME

SEPTEMBER 23

ROALD DAHL month

Come in to the Library to explore the fantastic stories written by Roald Dahl, some of his most famous books include Charlie and the Chocolate Factory, BFG and Fantastic Mr Fox. Why not come and read one for yourself?

Why not take our Roald Dahl Quiz? Speak to Miss Payton for more information.




HALLOWEEN COMPETITION

OCTOBER



GOthic FICTION

OCTOBER 23

BLACK HISTORY MONTH

OCTOBER 23



LEST WE FORGET

November 23

Non- Fiction November



WORLD BOOK DAY

WORLD BOOK DAY


7th MARCH



EARTH DAY

APRIL

Holocaust Memorial Day




Famous Christmas Card Competition

DECEMBER 23



Author of the Month
Jaqueline Wilson

MENTAL HEALTH AWARENESS



Mental Health

PRIDE MONTH – JUNE 23



The graphic features the letters 'FAQ' in a large, white, bold, sans-serif font against a solid orange background. To the right of the 'Q', there are two speech bubbles: a red one with three white dots and a blue one with a white question mark.

FAQ

Longdendale Library Frequently asked Questions

How do I loan a book from the Library?

Your Tutor teacher will send Students during Tutor time after they have made an appointment or if it is that year groups day to visit. You will be able to visit in small groups and browse a wide range of different books. Once you have chosen your book , you **MUST** then take this to a member of the LRC staff and get the book signed out. You must not take any books/resources out of the LRC without getting this checked out by a member of the LRC.

Where do I return my book?

You must return your library book to the returns box in the LRC and inform a member of the LRC staff or complete a returns slip and insert into your book. Slips can be found in front of the returns box. Books should only be returned during Tutor time if you have permission from your tutor teacher or you can return books during your free time.

Who is responsible for my Library book?

The student is responsible for their own library book. Students need to ensure their library book is returned in the same condition as when you originally loaned the book out.

All books are accountable and the library staff have a system in place to identify all Students loans. An invoice will be sent home for any lost or damaged books and parents/carers will be charged a fixed cost of £5.00 per book.

Can I take my Library book home?

Yes you can take your Library book home but you must remember that you are responsible for your book and you must take care and respect all library books on loan to you.

What happens if I have lost my Library Book or my book is returned damaged?

An email message will be sent home to your Parent/Carer and you will be asked to have one last look around for your library book. If your library book is still not found you will be charged £5.

What if someone has the same book as me?

We have several copies of our most popular books in the LRC to keep up with the high demand. All books are electronically stored and tracked through our very robust library system. All books have an individual code that is assigned to your Students name when these are signed out. Please make sure if someone else has the same book as you these do not get confused.

Do I need to book into the Library in my free time?

Everyone is welcome to the library during free time. There may be times when the library is out of use due to a class booking or a break time club is on. Please check the sign on the main library doors. If the sign says 'Open' then you are welcome in. If the sign says 'Closed' you will not be able to use the library. You can still return your book when the library is closed.

How do I join a break time club?

Please speak to a member of the library who will check availability and get you registered for the club.

What happens if I break the Library Rules?

The library staff will remind you of the library expectations. If a Student continues to make poor choices in the library they will be asked to leave and a consequence will be put in place. If a Students continues to visit the library and continue to break the library rules the privilege of the use of the LRC will be removed.

LIBRARY RULES



The library can have only a limited amount of students working or researching at the same time:

- ❖ one student per computer
- ❖ one student per chair seated at a desk, chairs and desks must not be moved
- ❖ one person on each of the soft seats

You are welcome to use the Library if you intend to:

- ❖ follow the librarian's instructions
- ❖ read books quietly
- ❖ do some homework
- ❖ do some coursework or research
- ❖ choose or return a library book

When you are in the Library, you must not:

- ❖ talk noisily
- ❖ stand around or wander about
- ❖ disturb other students
- ❖ bring food or drink into the library
- ❖ use mobile phones or other devices
- ❖ use the computers to play games



Please return any library books that you borrow and treat the books with care, returning items in the condition that you received them.

YOU WILL BE ASKED TO LEAVE IF THE ABOVE RULES ARE NOT ADHERED TO